

ADHS School Kindergarten Immunization Data Report (IDR): Due November 15, 2007

School Name:	Type of School: Public <input type="checkbox"/> Private <input type="checkbox"/> Charter <input type="checkbox"/>	Date of Report:
Mailing Address, City, Zip:	Phone: Fax:	County:
Contact Person's Name: E-Mail Address:	Circle the best description of the contact person: School Nurse Health Aide Office Staff Principal Other:	
Does this school have a preschool, 7 th or 10 th grade? If yes, separate Immunization Data Reports must be completed for those grade levels. Additional copies of all Immunization Data Report forms may be found at the website: http://www.azdhs.gov/phs/immun/idr_forms.htm		

Kindergarten <u>Only</u>	Number	Action Required
1. How many students are enrolled?		
2. How many students have an immunization record OR a valid exemption on file?		Require proof of immunization or an exemption for school entry.
3. DTaP/DTP/DT		
How many students have 6 doses?		
How many students have 4 – 5 doses?		Require 1 more dose if student's last dose was before the 4 th birthday.
How many students have less than 4 doses?		Require student(s) to obtain a total of 4 doses with the first 3 doses spaced 1 month apart and the 4 th dose 6 months following the 3 rd dose.
TOTAL (must equal number enrolled, see #1)		
4. Polio		
How many students have 4 doses?		
How many students have 3 doses?		Require 1 more dose if last dose was given before the 4 th birthday.
How many students have less than 3 doses?		Require another dose when 1 month has passed since the last dose.
TOTAL (must equal number enrolled, see #1)		
5. MMR		
How many students have 2 doses?		
How many students have 1 dose?		Require MMR #2 when 1 month has passed since MMR #1.
How many students have 0 doses?		Require MMR #1 immediately.
TOTAL (must equal number enrolled, see #1)		
6. Hepatitis B		
How many students have 3 doses?		
How many students have 2 doses?		Require Hep B #3 when 5 months have passed since Hep B #2.
How many students have less than 2 doses?		Require student(s) with no Hep B to obtain Hep B #1. Require Hep B #2 when 1 month has passed since Hep B #1.
TOTAL (must equal number enrolled, see #1)		
7. Varicella (chicken pox) How many students have at least 1 dose?		
How many students have history of chicken pox disease?		Varicella vaccination is not required if child has had chicken pox.
How many students have no history of chicken pox and no varicella vaccine doses?		Require varicella vaccination immediately.
TOTAL (must equal number enrolled, see #1)		
8. Exemptions:		
How many have a Personal Beliefs exemption?		Require a signed exemption form.
How many have a Medical exemption?		Require a doctor's signature and statement of the medical condition.
How many have Laboratory Evidence of Immunity?		Require a copy of the lab results and doctor's signed statement.

Kindergarten Immunization Data Report (IDR) Instructions

All public, private and charter schools must submit an IDR on children enrolled in preschool, pre-K, Kindergarten, 7th and 10th grades by November 15th each year. Use this form for **Kindergarten only**. Forms for the other age/grade levels are available at http://www.azdhs.gov/phs/immun/idr_forms.htm.

Step 1: Identify your school by completing all areas at the top of the form.

Step 2: Answer questions 1 and 2 by counting how many Kindergarten students are enrolled (#1) and how many have an immunization record and/or a valid exemption on file (#2).

Step 3: Answer questions 3 through 6 by counting how many doses of each vaccine your Kindergarten students have on their records. See example below showing a school where 120 Kindergarten students are enrolled. Note that each student will fit into one of the categories listed by having either 6 doses, 4-5 doses or fewer than 4 doses. When added together these numbers equal the total number enrolled in Kindergarten.

Step 4: Answer question 7 by listing the number of children who have received varicella (chicken pox) vaccine or have history of chicken pox disease.

EXAMPLE:

2 students have 6 doses of DTaP/DTP/DT. 100 students have 4-5 doses of DTaP/DTP/DT vaccine. The “**Action Required**” states that students who have 4-5 doses need 1 more dose if the last dose was given before the 4th birthday. 18 students have fewer than 4 doses. The “**Action Required**” states that students with fewer than 4 doses need a total of 4 doses with the first 3 doses spaced 1 month apart and the 4th dose spaced 6 months after the 3rd dose.

3. DTaP/DTP/DT	Number	Action Required
How many students have 6 doses?	2	
How many students have 4 – 5 doses?	100	Require 1 more dose if student's last dose was before the 4 th birthday.
How many students have fewer than 4 doses?	18	Require student(s) to obtain a total of 4 doses with the first 3 doses spaced 1 month apart and the 4 th dose 6 months following the 3 rd dose.
TOTAL (must equal number enrolled, see #1)	120	

Step 5: Answer question 8 by listing how many students have a valid school exemption form on file. List the number of exemptions in the rows of this section.

Step 6: Complete all “**Action Required**” by sending a “**Referral Notice of Inadequate Immunization**” to the parent/guardian of each child who needs additional immunizations. Require proof of immunization each time a student is due for another vaccine dose. Track the students who need additional doses.

Step 7: Count the number of kindergarten students who are not fully immunized. Check to see how many students who are not exempt need additional doses of any vaccine. If more than 5% of the non-exempt students in kindergarten still need one or more doses of any vaccine, the enclosed “IDR Update” form must be submitted no later than January 31, 2008.

Step 8: Check the form carefully to ensure all areas have been completed. Make a copy of the form and keep it for your records. Mail the original form by November 15, 2007.

Mail the report to:

Arizona Immunization Program Office
Assessment Unit
150 N. 18th Ave., Suite 120
Phoenix, AZ 85007-3233